

**1. TITLE**

The name of the Association shall be the "Berkshire County Ladies' Golf Association" hereinafter referred to as the BCLGA

**2. OBJECTS**

The objects of the BCLGA shall be:

- a. To encourage and promote the interests of golf at all levels in the County of Berkshire
- b. To employ the funds of the BCLGA in the best interests of ladies' golf in Berkshire
- c. To arrange and regulate the County Championship and all other competitions held under the auspices of the BCLGA.
- d. To select and support all County Teams
- e. To be responsible for the election of the Berkshire representative on the Midlands South Regional Committee.
- f. To organise up to four County Delegates Meetings per year.
- g. To establish and be responsible for; A child protection policy and procedures, A disciplinary procedure. And any other policies as may be advised by Engalnd Golf.

**3. MEMBERSHIP OF THE BCLGA**

The women and junior girl members of all Golf Clubs in Berkshire affiliated to England Golf are members of the BCLGA.

a) Payment of a mandatory per capita levy, as determined by the Executive Committee and approved at the AGM, entitles all playing amateur members of affiliated clubs to BCLGA Membership as either

i) **Full Members** who possess one or more of the qualifications laid down in Regulation 6b of the Women's County Golf Regulations. **Full members** are entitled to play in all County Competitions, in County Teams and in the County Golf Championships

or.  
ii) **Associate Members** who are Full Members of another County Association. **Associate members** are entitled to play in all County Competitions including inter-club

matches but excluding the County Golf Championships and County Teams.

b) **General.** A player is personally responsible for ensuring that she is a Full Member of only one County Association. If a player holds Full Membership of one county and Associate Membership(s) of other Counties, she is responsible for ensuring that the Counties of which she is an Associate Member are aware of this fact. A player holding an Associate Membership may only convert to Full Membership as provided by the Women's county golf regulations

c) **Honorary Membership.** Players who are Honorary Members of more than one County Association may only represent one County Association in any one year and must declare which county they intend to represent.

d) **Change of County Affiliation.** If a club changes its county of affiliation, members of that club will become either Full or Associate Members of the new county.

**4. MANAGEMENT**

The Management of the BCLGA shall be vested in the Executive Committee all of whom should be full members.

**The following shall form the Executive Committee**

The President, Captain, Second Team Captain, Seniors Captain, Hon. Secretary, Hon. Treasurer, Competition Secretaries, County Junior Organiser, County Regional Representative.

The Executive may invite the following County Training Organiser, County Handicap Advisor, Venue Co-ordinator, USGA Team Leader, BB&O CGP Representative & the Website Administrator to attend Executive Meetings, without voting rights.

**5. FUNCTIONS OF THE EXECUTIVE COMMITTEE**

Except as otherwise provided, the Management of the BCLGA shall be vested in the Executive Committee and in particular the Executive Committee shall:

a) Carry out all objects of the BCLGA as specified in Rule 2. except such as can only be dealt with by a General Meeting.

b) Delegate such duties as deemed necessary to Sub Committees.

c) Notify Affiliated Clubs of Committee Vacancies. These should be displayed and nominations sought from Full Members of the BCLGA.

d) Consider and grant Honorary Full membership to members for their outstanding service to ladies' golf in Berkshire.

**6. STANDING ORDERS FOR EXECUTIVE COMMITTEE MEETINGS**

The chair shall be taken by the President, or in her absence, by the Captain.

a) The Chairman shall have a casting vote in addition to the one she may have already cast.

b) Six members form a quorum

c) The Hon. Secretary shall keep a record of all meetings of the BCLGA.

**7. ELECTION TO EXECUTIVE COMMITTEE**

a. The President shall be elected at the Annual General Meeting for a term of three years.

b. The Captain, Second Team Captain and Seniors Captain shall be elected at the Annual General Meeting and shall serve for no longer than two consecutive years in that capacity. Nominations for a. and b. shall be considered by a selection committee under the Chairmanship of the President. This committee shall comprise the Hon. Secretary, serving President and Captain and the immediate past President and Past Captain providing that they have retained their membership of the BCLGA.

c. The Hon. Treasurer shall be elected annually at the Annual General Meeting to serve for a maximum term of five years.

- d. The Hon. Secretary, Competition Secretaries and County Junior Organiser shall be elected at the Annual General Meeting and serve for a maximum term of five years.
- e. The County Regional Representative shall be elected at the Annual General Meeting. The term of office shall be dependent on the rules of England Golf
- f. The County Training Organiser shall be appointed annually by the County Captain.
- g. The County Handicap Adviser is nominated for approval by the Handicapping Committee of England Golf to serve for a maximum term of five years.

## 8 CLUB DELEGATES

a) Each Affiliated club shall select a full member to serve as the Club Delegate. The delegate shall attend County Delegates Meetings. Where a County Delegates Meeting is being held to consider and vote on resolutions to be put to a General Meeting, Club Delegates shall arrange a vote of the Ladies Section (or the Ladies Committee) on the resolutions set out in such notice and then vote in accordance with the wishes of the club. A club delegate may appoint a proxy to vote on her behalf.

## 9 COUNTY CLUB DELEGATES MEETING

The County Association shall organise up to four County Delegates Meetings per calendar year, one of which may be an Annual General Meeting, to consider matters including but not limited to the following;

- i) Providing information and an opportunity for discussion on the work of England Golf and the BCLGA to the Club Delegates.
- ii) Providing an opportunity for Club Delegates to raise and discuss concerns of their club members.
- iii) When appropriate, conduct voting on Resolutions as proposed by England Golf. A record shall be kept of all such meetings.

## 10 GENERAL MEETINGS

- a. The Annual General Meeting shall be held in the Autumn each year. The President of the County Association shall take the chair, or in her absence, the Captain.
- b. Notices of the Annual General Meeting with agenda and any resolutions shall be posted on the BCLGA website and copies shall be sent to all Club Delegates of affiliated clubs to be displayed publicly not less than four weeks before the Annual General Meeting.
- c. Resolutions and nominations for Hon. Treasurer, Hon. Secretary, Competition Secretaries and County Junior Organiser for election to the Executive Committee shall be proposed and seconded by Full Members. Written notice of same must reach the Hon. Secretary ten weeks before the Annual General Meeting in order that this may be placed on the Agenda for that meeting.
- d. The Hon. Treasurer shall present audited accounts of the funds of the BCLGA at the Annual General Meeting.
- e. All members may attend the Annual General Meeting but only Full Members may vote on any resolution or matter arising
- f. All resolutions shall be voted on by a show of hands, or by a ballot if the same be desired by at least three members.
- g. A two-third majority at an Annual General Meeting is required to pass any alteration to the Rules of the BCLGA
- h. An Extra-ordinary General Meeting shall be called by the Hon. Secretary when directed by the Executive Committee, or on receipt of a resolution signed by at least fifty full members of the BCLGA. The Hon. Secretary must give three weeks notice of the meeting. Only the business for which the meeting has been called shall be discussed.

Revised Nov 2012

# BERKSHIRE COUNTY LADIES' GOLF ASSOCIATION RULES